

EKU ONLINE INSTRUCTIONAL DESIGN CENTER

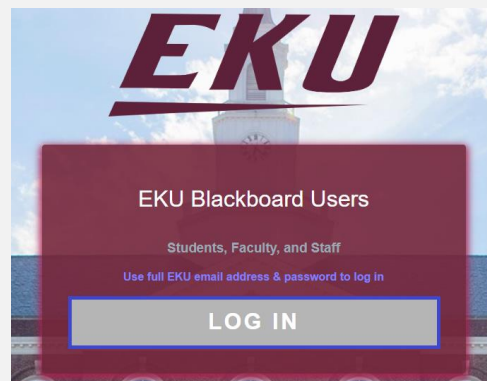
SETTING ADVANCED RULES FOR A STUDENT EXCEPTION TO A QUIZ/EXAM

For quizzes or exams that need strict windows of access, we also have the ability to offer an exception for students as necessary if they need more time. One way to create this exception is through the creation of a rule that only applies to specific users.

Note: Creating a Rule will overwrite any exceptions that you may have in the main test options in a Blackboard Assessment. Creating an exception after creating a rule will erase the rule, so be sure to only use Advanced Rules or Test Exceptions rather than attempt to use both.

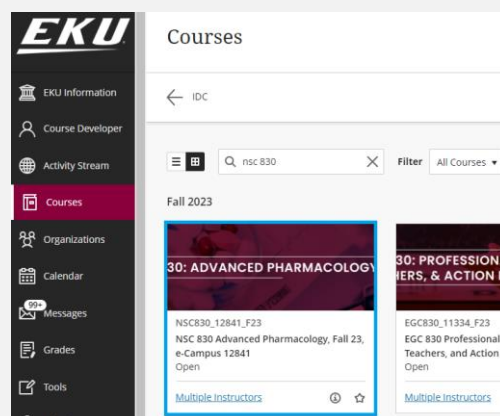
STEP 1

Log into Blackboard.



STEP 2

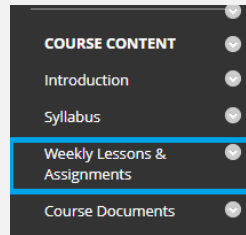
Select the appropriate course in which needs to be made available.



STEP 3

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Select the appropriate section where the quiz is located.

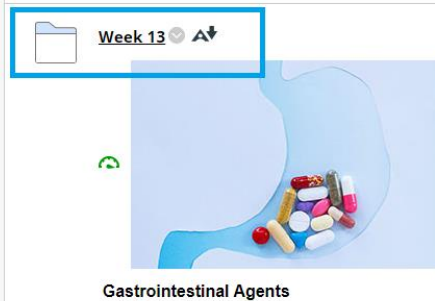
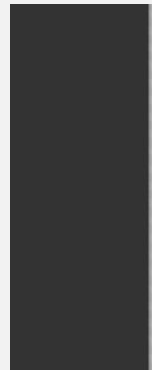


Create Announcement

New announcements appear below this line

STEP 4

Select the appropriate folder where the quiz is located.



STEP 5

Click on the circle item next to the Quiz/Exam to be edited.



Video

Availability: Item is hidden from students.



Holleran F23 Quiz #2

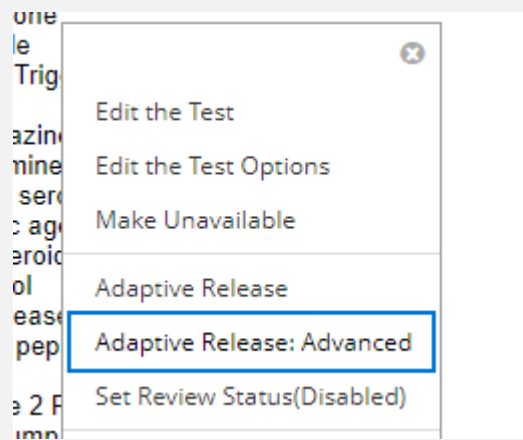
Availability: Item is available, but some students or groups may not have access.

Enabled: Adaptive Release

STEP 6

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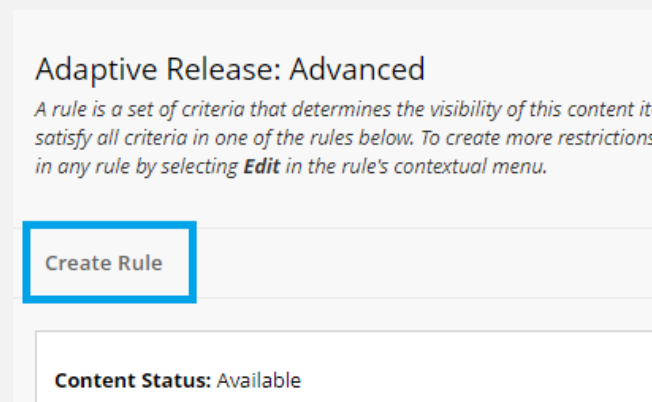
Select *Adaptive Release: Advanced* from the dropdown menu.



STEP 7

Click on *Create Rule*.

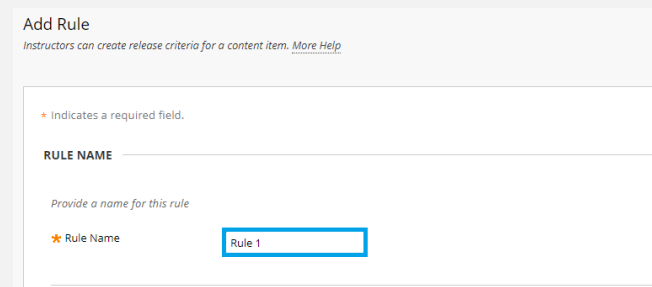
Note: For this example, we need to add a student to have access after the normal end date of the quiz.



STEP 8

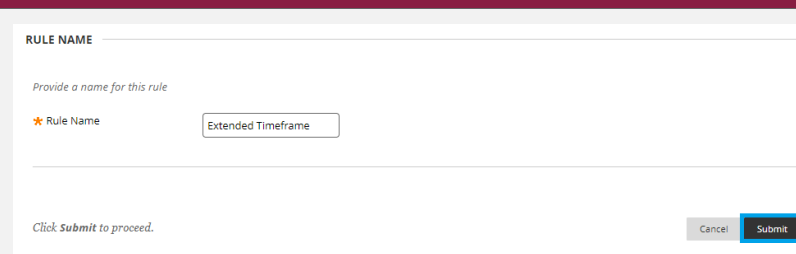
Enter a name for the rule.

Note: We will name it "Extended Timeframe".



STEP 9

Click the *Submit* button.



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STEP 10

Hover the cursor over *Create Criteria*.

Manage Criteria: Extended Timeframe

Adding criteria to this rule will narrow the ability of users to view this content item. If the item is page.

Create Criteria ▾ Review Status

Content Status: Available

No criteria exist. This rule will not prevent access to this content for users.

STEP 11

Select *Membership* from the Criteria dropdown menu.

Create Criteria ▾ Review Status

Date

Grade

Membership

prevent access to this content for users.

STEP 12

Click the *Browse* button to search for user.

COURSE USERS

Enter one or more Username values or click **Browse** to Search. Separate multiple Username values with commas.

Username

Browse...

STEP 13

Select the appropriate user from the list of enrollment.

Note: For this example, our user is the *Course_Developer* account.

Course Membership

Search Username ▾ Contains ▾ Go

<input type="checkbox"/>	FIRST NAME	LAST NAME ▾	USERNAME	EMAIL	ROLE
<input checked="" type="checkbox"/>	Course	Developer	course_developer	James.morris@eku.edu	Instructor
<input type="checkbox"/>	Course	Developer_PreviewUser	course_developer_previewuser	mike.johnson@eku.edu	Student

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STEP 14

Click the *Submit* button.

Course Membership

Search Username Contains

<input type="checkbox"/>	FIRST NAME	LAST NAME	USERNAME	EMAIL	ROLE
<input checked="" type="checkbox"/>	Course	Developer	course_developer	James.morris@eku.edu	Instructor
<input type="checkbox"/>	Course	Developer_PreviewUser	course_developer_previewuser	mike.johnson@eku.edu	Student

STEP 15

Click the *Submit* button a 2nd time.

COURSE USERS

Enter one or more Username values or click **Browse** to Search. Separate multiple Username values with commas.

Username

COURSE GROUPS

Items to Select	Selected Items
Bess Fraleay Holleran Wood Woodruff	
<input type="button" value="Invert Selection"/> <input type="button" value="Select All"/>	<input type="button" value="Invert Selection"/> <input type="button" value="Select All"/>

Each criterion added will narrow the ability for a user to view an item.

STEP 16

Hover the cursor over *Create Criteria*.

Manage Criteria: Extended Timeframe

Adding criteria to this rule will narrow the ability of users to view this content item. If the item is page.

Content Status: Available

No criteria exist. This rule will not prevent access to this content for users.

STEP 17

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Select *Date* from the dropdown menu.

Manage Criteria: Extended Timeframe

Adding criteria to this rule will narrow the ability of users to view this content item. If the item page.

Create Criteria ▾

Review Status

Date

Grade

STEP 18

Select the date and time for this student to be able to access the exam in the *Display Until* row.

Note: For this example, we are giving the student until 11:59pm on 11/10.

Date: Extended Timeframe

Each criterion added will narrow the ability for a user to view an item. [More Help](#)

SET DATE

Setting a Date criterion for this item will restrict the dates and times of the visibility of this item.

Choose Date

Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

STEP 19

Click the *Submit* button.

SET DATE

Setting a Date criterion for this item will restrict the dates and times of the visibility of this item.

Choose Date

Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Click **Submit** to proceed.

Cancel

Submit

This exam will now be visible to the student listed as a member of the exception group:

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Success: The criterion created.

Manage Criteria: Extended Timeframe

Adding criteria to this rule will narrow the ability of users to view this content item. If the item is unavailable, all rules will be ignored. If there are date rules on the item, those dates will narrow any date criteria rules set on this page.

Create Criteria ▼ Review Status

Content Status: Available

 Delete

<input type="checkbox"/>	CRITERIA TYPE	DESCRIPTION
<input type="checkbox"/>	Membership	1 Users
<input type="checkbox"/>	AND Date	Display Until Nov 10, 2023 11:59 PM

 Delete

Displaying 1 to 2 of 2 items

Show All

Edit Paging...