SETTING ADVANCED RULES FOR A STUDENT EXCEPTION TO A QUIZ/EXAM

For quizzes or exams that need strict windows of access, we also have the ability to offer an exception for students as necessary if they need more time. One way to create this exception is through the creation of a rule that only applies to specific users.

Note: Creating a Rule will overwrite any exceptions that you may have in the main test options in a Blackboard Assessment. Creating an exception after creating a rule will erase the rule, so be sure to only use Advanced Rules or Test Exceptions rather than attempt to use both.

STEP 1			
Log into Blackboard.	EKU Blackboard Users Budents, Faculty, and Staff Use full EKU email address & password to log in LOG IN		
	STEP 2		
Select the appropriate course in which needs to be made available.	Courses Fall 2023 Courses So: ADVANCED PHARMACOLOGY So: ADVANCED PHARMACOLOGY NSCE89.12841 F23 NSCE89.12841 F23 NSCE89.12841 F23 Courses Courses Courses So: Calendar So: Calendar So: Calendar So: Calendar NSCE89.12841 F23 NSCE89.12841 F23 Courses Courses Noticele instructors		
STEP 3			



Select the appropriate section where the quiz is located.	COURSE CONTENT Introduction Introduction Create Announcement Syllabus Image: Course Documents Weekly Lessons & Assignments New announcements appear below this line Course Documents Image: Course Documents			
	STEP 4			
Select the appropriate folder where the quiz is located.	Week 13 At Gastrointestinal Agents			
	STEP 5			
Click on the circle item next to the Quiz/Exam to be edited.	Video Availability: Item is hidden from students. Image: Note of the image of the imag			
STEP 6				



Select <i>Adaptive</i> <i>Release: Advanced</i> from the dropdown menu.	e Trig azine nine sere c age eroic ol ease pep e 2 F	Edit the Test Edit the Test Options Make Unavailable Adaptive Release Adaptive Release: Advanced Set Review Status(Disabled)		
		STEP 7		
Click on <i>Create</i> <i>Rule</i> . Note: For this example, we need to add a student to have access after the normal end date of the quiz.	Ad A ru satii in a	aptive Release: Advanced le is a set of criteria that determines the visibility of this content fy all criteria in one of the rules below. To create more restriction ny rule by selecting Edit in the rule's contextual menu. eate Rule	te IS	
		STEP 8		
Enter a name for the rule. Note: We will name it "Extended	Add Ru Instructor * Ind RULI	Ile can create release criteria for a content item. <u>More Help</u> cates a required field. NAME ide a name for this rule		
Timeframe".		Rule 1	_	
STEP 9				
Click the <i>Submit</i> button.	RULE NJ Provide * Rule	ME a name for this rule Name Extended Timeframe		
	Click St	bmit to proceed.	Cancel Submit	



STEP 10				
Hover the cursor over <i>Create</i> <i>Criteria.</i>	Manage Criteria: Extended Timeframe Adding criteria to this rule will narrow the ability of users to view this content item. If the item is page.			
	Create Criteria V Review Status			
	Content Status: Available No criteria exist. This rule will not prevent access to this content for users.			
	STEP 11			
Select <i>Membership</i> from the Criteria dropdown menu.	Create Criteria ~ Review Status Date			
	STEP 12			
Click the <i>Browse</i> button to search for user.	COURSE USERS Enter one or more Username values or click Browse to Search. Separate multiple Username values with commas. Username Browse			
	STEP 13			
Select the appropriate user from the list of enrollment.	Course Membership			
	Search Username V Contains V Go			
Note: For this example, our user is the	FIRST NAME LAST NAME △ USERNAME EMAIL ROLE Course Developer course_developer James.morris@eku.edu Instructor Course Developer_PreviewUser course_developer_previewuser mike.johnson@eku.edu Student			
<i>Course_Developer</i> account.				



STEP 14				
Click the <i>Submit</i> button.	Course Membership Search Username Contains Go			
	Image: FIRST NAME LAST NAME USERNAME EMAIL ROLE Image: Course Developer course_developer James.morris@eku.edu Instructor Image: Course Developer_PreviewUser course_developer_previewuser mike.johnson@eku.edu Student Image: Course Image: Course Image: Course Image: Course Image: Course Image: Course Image: Course Developer_PreviewUser course_developer_previewuser Image: Course Image: Course Image: Course Image: Course Developer_PreviewUser Image: Course Image: Course Image: Course Image: Course Image: Course Developer_PreviewUser Image: Course Image: Course Image: Course Image: Course Image: Course Developer_PreviewUser course_developer_previewUser Image: Course Image: Course Image: Course Image: Course Developer_previewUser Image: Course Image: Course Image: Course Image: Course Image: Course Developer_previewUser Image: Course Image: Course			
	STEP 15			
COURSE USERS Enter one or more Utername values or click Brewse to Search. Separate multiple Utername values with commas. Username COURSE GROUPS COURSE GROUPS Telefon To Select Selected terms Fraisly Wood Wood Username Learname Learname values with commas. Username COURSE GROUPS Enterns to Select All Weer Selection Select All Each criterion added will nerrow the ability for a user to view an item.				
	STEP 16			
Hover the cursor over <i>Create</i> <i>Criteria.</i>	Manage Criteria: Extended Timeframe Adding criteria to this rule will narrow the ability of users to view this content item. If the item is page. Create Criteria Review Status Content Status: Available No criteria exist. This rule will not prevent access to this content for users.			
STEP 17				



Select <i>Date</i> from the dropdown menu.	Manage Criteria: Extended Timeframe Adding criteria to this rule will narrow the ability of users to view this content item. If the item page. Create Criteria Review Status Date Grade					
STEP 18						
Select the date and time for this student to be able to access the exam in the <i>Display Until</i> row.	Date: Extended Timeframe Each criterion added will narrow the ability for a user to view an item. More Help SET DATE					
Note: For this example, we are giving the student until 11:59pm on 11/10.	Setting a Date criterion for this item will restrict the dates and times of the visibility of this item. Choose Date Display After Enter dates as mm/dd/yyyy. Time may be entered in any increment. Display Until Image: Comparison of the entered in any increment. Enter dates as mm/dd/yyyy. Time may be entered in any increment. Enter dates as mm/dd/yyyy. Time may be entered in any increment.					
	STEP 19					
Click the <i>Submit</i> <i>button.</i>	SET DATE Setting a Date criterion for this item will restrict the dates and times of the visibility of this item. Choose Date Display After Display Until Image: Display Until Information Image: Display Until Enter dates as mm/ddlyggy. Time may be entered in any increment. Ctick Submit to proceed. Cencel					

This exam will now be visible to the student listed as a member of the exception group:



Success: The criterion created.

Manage Criteria: Extended Timeframe

Adding criteria to this rule will narrow the ability of users to view this content item. If the item is unavailable, all rules will be ignored. If there are date rules on the item, those dates will narrow any date criteria rules set on this page.

Create Criteria	 Review Status 				
Content Status	: Available				
	CRITERIA TYPE	DESCRIPTION			
	Membership	1 Users			
	AND Date	Display Until Nov 10, 2023 11:59 PM			
Delete					
			Displaying 1 to 2 of 2 items	Show All	Edit Paging



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